




**RFP-15-27
ADDENDUM 1
PD Interview Room A/V Recording System**

DATE: October 19, 2015
FROM: Jennifer Nellis, Purchasing Agent 
QUESTIONS DUE: Tuesday, October 21, 2015

PROPOSALS DUE: THURSDAY, OCTOBER 29, 2015, BY 4 P.M. OUR CLOCK

The following information is provided to all prospective offerors and is hereby made a part of the above-referenced proposal documents. **Proposers must acknowledge this Addendum 1 with their submittal.** This addendum is a total of FIVE page(s) including a copy of the October 14th sign-in sheet.

CLARIFICATION, ADDITIONAL INFORMATION, CHANGES:

Summary of Mandatory Site-Visit / Pre-Proposal Meeting held on October 14th

1. Seven firms were represented at the mandatory meeting. The sign-in sheet is attached, and has already been posted to the City web-site.
2. Commander Jepkema fielded questions from the group, and led the tour of facilities.
3. Staff was available to provide IT and facilities information.

New information:

- Surface devices using Windows 10 will be deployed in 2016 to PD. City is currently using Windows 7 and will skip Windows 8 entirely. Want latest and best version compatible with vendor's solution/system.
- In the polygraph/interview room there is a need for 2 cameras. The other three rooms need just one camera in each. The City prefers fixed cameras, not Ptz. Camera resolution to be proposed by vendor.
- The City conducts approximately seven interviews a week, ranging from 1-3 hours each.
- There is a need for remote playback.
- The system proposed must be capable of being viewed on PC's or on network from other rooms either via an Internet Explorer 11 or MS Edge browser or a full client install.
- Please provide bandwidth considerations when viewing the live or prerecorded video per connection.
- The City prefers that there is an ability to stop streaming. Streaming control may be accomplished from the source computer.
- Currently DVD's are turned in for evidence. Vendor solution needs to handle storing data for at least a year. Some videos to be stored forever, some for longer than one year. The City will consider options of storing interviews directly on a secure server for evidentiary purposes, providing the stored information may be readily downloaded to DVD for distribution as necessary.
- The City prefers that a digital copy can be dropped into the records management system (RMS).
- The City will be bringing NICHE RMS online in 2017.
- An affordable maintenance agreement is considered part of the bid. See revised PRICE SCHEDULE PAGE.
- City staff will remove the existing system.
- Cat 6 plenum cabling preferred. (not 6A)
- Installation will require drilling through the block wall downstairs or through the concrete floorpad from the second level to the first.
- Please provide bandwidth consumption in MBps (Megabits per second) based on all 4 interview rooms being recorded at the same time using all cameras installed using the resolution your organization recommends.

- Please indicate if the software can provide management of users and groups via Active Directory 2012-r2 native mode integration.

Award Basis:

The City desires an up to date system that is easy to use, is equal to or better than specified, offers long-term function and viability, and offers best value overall considering price, functionality and features.

New Price Schedule - Attachment A:

The Revised page 33 from the RFP corrects the options (from warranty to maintenance agreement).

Visit the City website for bid documents, addendum, project updates at www.ci.wheatridge.co.us

POINT OF CONTACT: Jennifer Nellis, Purchasing Agent, jnellis@ci.wheatridge.co.us or fax 303-234-5924 or phone 303-235-2811. Do not contact the user department or evaluation committee.

**ATTACHMENT A
RFP-15-27
PD INTERVIEW ROOM AV SYSTEM**

PRICE SCHEDULE

**SUBMIT THIS PAGE, AND ATTACH TO YOUR DETAILED PRICE SCHEDULE
and include the other required forms and information.**

NAME OF FIRM: _____

ADDRESS: _____

Total	Equipment (provide detail elsewhere)	\$ _____
	Installation (all labor & supplies)	\$ _____
Option:	3-year maintenance agreement	\$ _____ /year x 3 = \$ _____
	5-year maintenance agreement	\$ _____ /year x 3 = \$ _____

CHECK-LIST:

The following information and forms must be included with your submittal, in this order:

- Proposer Information Sheet _____
- Acknowledgment of Addendum (if any) _____
- Illegal Alien Certification Form _____
- Non-discrimination Form _____
- Vendor's Qualification Form _____
- Sub-Contractor List _____

Please be certain to address the following in your proposal:

- Attendance at mandatory pre-bid meeting _____
- Qualifications _____
- Experience _____
- Current Workload _____
- Project Approach _____
- Detailed Price Schedule _____

Please review the sample agreement, but do not include a copy with your proposal submittal.



MANDATORY RFP MEETING SIGN-IN SHEET

DATE & TIME: WEDNESDAY, OCTOBER 14, 2015, AT 11:00 A.M. LOCAL TIME
 LOCATION: WHEAT RIDGE MUNICIPAL BUILDING, PD TRAINING ROOM, WHEAT RIDGE
 BID NO. & PROJECT: RFP-15-27 PD INTERVIEW ROOM AV SYSTEM
 BID DUE DATE/TIME: THURSDAY, OCTOBER 29, 2015 BY 4 P.M. OUR CLOCK

City representatives:

Jennifer Nellis - P.A.
Cathy Ravetto

J.D. Sepkema
MIKE FARRER

Michael Steinke

Attendees (please print clearly)

Print your Name & Title	Company Name	Phone Number And Email
Mary Hood CEO	Digital Roads Inc.	31422-4500 Maryhood@digitalroads.com
Dan Eller	USA SECURITY	(303) 349-1787 Dan@USA Security.NET Todd@USA Security.NET
Jason Wiley	LUVW Electronics	(719) 499-6014 Jason.Wiley@LUVW.com
Scott Caudillo (owner)	Network and Security Solutions LLC	303-523-2080 Scott@netsec-denver.com
DeMusa PM	E2 Optics	720-227-5352 del.miller@e2optics.com
Elias Jump	E2 Optics	720-436-3001 elias.jump@e2optics.com
TODD KAPLAN	USA Security	303 400 6912 Todd@USA-Security.net

