



**RFP-15-21  
ADDENDUM 2  
ARMED GUARD SERVICES**

**DATE:** July 28, 2015

**FROM:** Jennifer Nellis, Purchasing Agent

A handwritten signature in blue ink, appearing to be "JN", is written over the name "Jennifer Nellis".

**PROPOSAL DUE DATE: THURSDAY, AUGUST 6, 2015 BY 4:00 PM OUR CLOCK**

The following information is provided to all prospective offerors and is hereby made a part of the above-referenced proposal documents. **Proposers please acknowledge this Addendum 2 with submittal.** This addendum is a total of two (2) pages.

**CLARIFICATION, ADDITIONAL INFORMATION, CHANGES:**

**DATE CHANGES:**

The shortlist meeting will be held on August 13<sup>th</sup> instead of the 14<sup>th</sup>.

Interviews will be held on the afternoon of August 25<sup>th</sup> instead of August 21<sup>st</sup>.

**SITE VISIT SIGN-IN SHEET:**

Page 2 of this Addendum is the sign-in sheet from the July 30<sup>th</sup> optional site visit.

**INFORMATION SHARED AT THE SITE VISIT:**

Radios are provided for the armed guard to communicate with police dispatch.

The Court sees approximately 100 prisoners in the courtroom each year, and sees approximately 300 prisoners per year via video arraignment.

Security equipment is set up and put away each day.

Visit the City website for bid documents, addendum, project updates at [www.ci.wheatridge.co.us](http://www.ci.wheatridge.co.us)

**POINT OF CONTACT:** Jennifer Nellis, Purchasing Agent, [jnellis@ci.wheatridge.co.us](mailto:jnellis@ci.wheatridge.co.us) or fax 303-234-5924 or phone 303-235-2811. Do not contact the user department or evaluation committee.



**OPTIONAL SITE-VISIT SIGN-IN SHEET**

DATE & TIME: THURSDAY, JULY 30, 2015 AT 4 P.M.  
 LOCATION: CITY HALL LOBBY, WHEAT RIDGE  
 PROJECT: RFP-15-21, ARMED GUARD SERVICES  
 BID DUE DATE: THURSDAY, AUGUST 6, 2015 BY 4:00 P.M. OUR CLOCK

**CITY REPRESENTATIVES:**

Jennifer Nellis  
 Kersten Armstrong  
 Joe Castilla

**ATTENDEES (PLEASE PRINT):**

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